

MINUTES
HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)
MEETING OF JUNE 15, 2017

- A. The Chairman, Dr. L.A. “Budd” Cloutier, Jr., Chairman, called to order the regular meeting of June 15, 2017 of the Houma-Terrebonne Regional Planning Commission (HTRPC) at 6:20 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by him and the Pledge of Allegiance led by Mr. Jeremy Kelley.
- B. Upon Roll Call, present were: Mr. Joseph Cehan, Jr.; Dr. L.A. “Budd” Cloutier, Jr., Chairman; Mrs. Gloria Foret; Mr. Jeremy Kelley; Mr. Keith Kurtz; Mr. Alex Ostheimer, Vice-Chairman; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call were: Mr. James Erny and Mrs. Angi Falgout, Secretary/Treasurer. Also present was Mr. Christopher Pulaski, Director, Department of Planning & Zoning, and Mr. Laddie Freeman, Legal Advisor.
- C. **CONFLICTS DISCLOSURE:** The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse him or herself from participating in the debate, discussion, and voting on that matter.
- D. **ACCEPTANCE OF MINUTES:**
1. Mr. Ostheimer moved, seconded by Mr. Kelley: “THAT the HTRPC accept the minutes, as written, for the Regional Planning Commission for the regular meeting of May 18, 2017.”
- The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mrs. Falgout. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- E. Mr. Ostheimer moved, seconded by Mr. Kelley: “THAT the HTRPC emit payment for the June 15, 2017 invoices and approve the Treasurer’s Report of May 2017.”
- The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mrs. Falgout. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- F. **COMMUNICATIONS:**
1. Mr. Pulaski introduced Caroline Bascle, summer intern, to the Commission.
- G. **APPLICATIONS:**
1. The Chairman called to order the Public Hearing for an application by Rhal J. Martin requesting approval for Process D, Minor Subdivision, for the Redivision of Lots 1-7, Property belonging to Rhal J. Martin, et al.
- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, representing Mr. Melancon, discussed the location and division of property.
- b) No one from the public was present to speak.
- c) Mr. Kelley moved, seconded by Mr. Cehan: “THAT the Public Hearing be closed.”
- The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mrs. Falgout. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.
- d) Mr. Pulaski discussed the Staff Report and stated Staff recommended conditional approval provided upon the submittal of an approval letter from the Board of Health, addresses being depicted on the plat, location and description of benchmark on plat, and note on plat indicating availability of future gas service.
- e) Discussion was held with regard to drainage of the property, there being no ditches and having an approval letter from Engineering. Mr. Rembert indicated the owner was in agreement to dig a swale ditch for drainage.
- f) The Chairman recognized Mr. Ferrel Martin, 133 Ellen Lane, who further discussed the drainage/servitude issue.

- g) Discussion was held with regard to drainage servitudes, the drainage being blocked to the east of the property by an adjacent neighbor, and providing a servitude for drainage if needed in the future.
- h) Mr. Kelley moved, seconded by Mr. Kurtz: “THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for the Redivision of Lots 1-7, Property belonging to Rhal J. Martin, et al conditioned upon an approval letter from the Board of Health, addresses being depicted on the plat, location and description of benchmark on plat, and note on plat indicating availability of future gas service, and providing a drainage servitude within the property to the existing drainage and be shown on the plat.”
- i) Discussion ensued with regard to the existing substandard parish-maintained street and drainage issues. Mr. Freeman stated they could request an upgrade to the street but not require it.

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Foret, Mr. Kelley, Mr. Kurtz, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier and Mr. Ostheimer; ABSENT: Mr. Erny and Mrs. Falgout. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

H. STAFF REPORT:

- 1. The Chairman requested the names of the Commissioners who had yet to complete the required annual Ethics Training Course. The Minute Clerk stated that Mrs. Falgout had not yet completed the training.

I. ADMINISTRATIVE APPROVALS:

Mr. Ostheimer moved, seconded by Mr. Kelley: “THAT the HTRPC acknowledge for the record the following Administrative Approvals 1-4.”

- 1. Tract E-G-H-M-N-O-P-I-J-F-E and Revised Lot 5, Block 8 of Honduras Addition to the City of Houma, Prepared for Anil Chagarlamudi, MD, Section 39, T17S-R17E, Terrebonne Parish, LA
- 2. Lot Line Shift for Property belonging to Troy & Lori Percle, Section 80, T15S-R16E, Terrebonne Parish, LA
- 3. Revised Tracts "A" & "D", Property belonging to S & A Capital Investments, LLC, Sections 7 & 8, T16S-R17E, Terrebonne Parish, LA
- 4. Lot Line Adjustment between properties of Wayne M. Bollinger, et al & Andre J. Guilfou, Sections 51 & 52, T17S-R17E, Terrebonne Parish, LA

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mrs. Falgout. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

J. COMMITTEE REPORT:

- 1. Subdivision Regulations Review Committee: None.

K. COMMISSION COMMENTS:

- 1. Planning Commissioners’ Comments:
 - a) Mr. Kurtz inquired about application fees and drainage studies.
 - b) Mr. Thibodeaux inquired about the engineering approval for the Rhal J. Martin property. Ms. Schexnayder indicated the calculations were based on two new homes not roadside ditches.
 - c) Discussion was held with regard to lots draining across one another and how drainage calculations were approved. Further discussion at a committee meeting should be held.
- 2. Chairman’s Comments:
 - a) The Chairman expressed the need for regional drainage considering the recent rain.

L. PUBLIC COMMENTS: None.

M. Mr. Kelley moved, seconded Mr. Cehan: “THAT there being no further business to come before the Houma-Terrebonne Regional Planning Commission, the meeting be adjourned at 7:20 p.m.”

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mrs. Falgout. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

*Becky M. Becnel, Minute Clerk
Houma-Terrebonne Regional Planning Commission*